

## *Chief Technology Officer*

**Location:** Virtual/Remote Office

**Reports to:** COO

**Department:** Technology

**Classification:** Part Time, Consultant

### **General description:**

The **Chief Technology Officer (CTO)** is responsible for overseeing all technical aspects of the company. The CTO works with Executive Management to grow the company through the use of technological resources. Using an active and practical approach, the CTO will direct all employees in IT and IO departments to attain the company's strategic goals established in the company's strategic plan.

### **Key job functions:**

- Establish the organization's technical vision and lead all aspects of Blue Star Families technological development.
- Directs the department's strategic direction, development and future growth.
- Works with other department heads, such as Strategic Communications, Communities, and Development as an advisor of technologies that may improve their efficiency and effectiveness.
- Provide leadership to department heads in a fashion that supports the organization's culture, mission and values.
- Conducts research and case studies on leading edge technologies and makes determinations on the probability of implementation.

### **Required experience, skills, background:**

- BS in related field and at least 15 years experience in the Information Technology arena, at least 10 years management and strategic experience in this field or MBA/MS in related field with 10 years experience, 7 of which must be managerial and strategic.

# POSITION DESCRIPTION



- Excellent communication skills, both written and oral.
- High energy and passion for BSF's mission.
- Strong organizational skills with exceptional attention to detail.
- Experience with Customer Relationship Management (CRM) systems; preferably Salesforce.
- Proven skill and comfort in managing and prioritizing multiple projects simultaneously.
- An ability to work independently and collaboratively in a virtual environment, and deliver a high-quality work product in a fast-paced environment.
- Commitment to working with shared leadership and in cross-functional teams.
- Proficiency with Microsoft Office Word, Excel, and PowerPoint.
- May be required to work nights, weekends, and holidays as necessary to carry out key job functions.
- Out of town and overnight travel is required to attend meetings, training, etc...

## Desired experience, skills, background:

- Ability to actively communicate, inspire and motivate all levels of staff.
- Ability to think and act strategically and proactively.
- Strong writing and presentation skills.
- Experience with membership-driven organizations.
- Familiarity with the military community.

## About Blue Star Families

With more than 150,000 members in over 35 communities and chapters worldwide, Blue Star Families touches more than 1.5 million military families every year. Through our research and program partnerships, Blue Star Families ensures that wherever American military families go, they can always feel connected, supported and empowered to thrive – in every community, across the nation and around the globe.

## How to apply:

Please prepare resume and cover letter telling us why you may be a good fit and apply using the following link- <https://recruiting.paylocity.com/recruiting/jobs/Details/59733/Blue-Star-Families-Inc/Chief-Technology-Officer>