



## *Policy Fellow*

You are a leader. You want key policy makers and community leaders in Washington D.C to understand military families. You know all about telling the story of military life. You thrive on building relationships. You love the details in the data. You want to create social change.

***Sound like YOU?*** Blue Star Families is looking for an energetic **Policy Fellow** to join our team! **Come dream and create with us.**

### **A Day in the Life**

- Develop, cultivate, and maintain relationships to assist with policy impact
- Create dynamic and thought provoking presentation materials
- Attend in-person meetings with community, military, and governmental bodies on your own or in support of the Chief Executive officer
- Remain informed of state and national legislative trends on a range of military family issues
- Collaborate with colleagues across the organization

### **To Land This Job**

- A bachelor's degree in a relevant field (e.g., Political Science, Public Administration, Social Work, English, Communications) or comparable work experience that includes 2-3 years of critical thinking, substantial writing, and analysis
- Commit to attending meetings regularly around the Washington D.C. metro area 1- 3 days a week
- Ability to form policy recommendations on key issues related to military families
- Strong communication skills
- Technology- no problem!
- Committed to ongoing learning and current trends impacting military families
- Self-starter and creative thinker
- Have a passion for military families- love the lingo, the families, the life
- You are a military spouse looking to engage in the Blue Star Families' Fellowship Program

### **The Cherry On Top**

- You are familiar with mixed research methods

- You have worked with both remote and in-person teams
- You have written content for blogs or newsletters for membership-driven organizations
- You are familiar with Google Drive applications including Documents and Slides
- You have experience with Customer Relationship Management (CRM) systems; familiarity with Salesforce a plus

**Location:** Virtual/Remote office; must reside in the Washington, D.C. metro area

**Reports To:** Senior Advisor for Applied Research

**Status:** Part-time, Exempt

### **How to Apply:**

Please prepare a resume and cover letter telling us why you would be a good fit and apply using the following link:

[Policy Fellow](#)